



## Initial Disclosure Document

### Home Counties Vehicle Consultants

#### Business Details:

- **Business Name:** S.M.M Enterprises Ltd
- **Trading As:** Home Counties Vehicle Consultants
- **Business Address:** Upper Floors, 89 Bancroft, Hitchin, SG5 1NQ
- **ICO Number:** ZA51340
- **VAT Number:** 323 9605 04
- **Companies House Registration Number:** 11788977

#### Contact Information:

- **Website:** [www.hcvc.co.uk](http://www.hcvc.co.uk)
- **Email:** hcvehicleconsultants@gmail.com
- **Phone:** 01462 547473

#### Services Provided:

1. **Management of Private Vehicle Listings and Sales:**
  - All vehicles listed and sold are client-owned. We manage the entire process of listing and selling private vehicles.
2. **Management of Client Funds:**
  - Handling of client funds if required as part of the vehicle sale process.
3. **Vehicle Sourcing:**
  - Assistance in sourcing vehicles for clients based on their requirements.
4. **Sale of Client Vehicles into the Trade:**
  - Facilitating the sale of client vehicles into the trade if needed.
5. **Dealer Service:**
  - **Optimisation Reviews:** Evaluation of dealer operations for efficiency improvements.
  - **FCA Applications:** FCA-related applications managed by an outsourced contractor.



- **Consumer Duty Paperwork Bundles:** Preparation of Consumer Duty documentation managed by an outsourced contractor.
- **Complaint Support Services:** Assistance with managing and resolving complaints.

#### **6. Vehicle Purchase Dispute Support:**

- Helping clients address and resolve issues with supplying dealerships, including support with vehicle purchase disputes.

#### **Privacy Policy:**

For information on how we handle your personal data, please refer to our [Privacy Policy](#).

#### **Disclosure:**

This document outlines the services we offer and how we handle your information. If you have any questions or need further clarification, please contact us using the details provided above.